



Frequently Asked Policy and System Questions about TEAM Ohio

What are screening timeframes for referrals received through Taking Early Action Matters (TEAM) Ohio?

All referrals, whether they are received in person, by telephone, or electronically, have the same screening timeframes. This information is found in Ohio Administrative Code Rule [5180:2-36-01 Intake and screening procedures for child abuse, neglect, dependency, and family in need of services reports; and information and/or referral intakes](#) paragraph (H):

(H) The PCSA is to complete the screening decision and determine the immediacy of need for any agency response to ensure child safety within twenty-four hours from receipt of the information and following the categorization of the referral information in accordance with paragraphs (D)(1), (D)(2), (D)(3), and (D)(4) of this rule.

“Receipt of information” is the “Date/Time Received” in TEAM Ohio. This time is set when the mandated reporter submits their referral and cannot be changed by the PCSA. The PCSA has 24 hours from the “Date/Time Received” to make a screening decision.

The “Date/Time Received” is found in the “Referral Details” section:

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TEAM Ohio Cases 01188448 [...] 01187975 [...] 01187346 [...] 01188733 [...] More

Case 01188733

Case Record Type	Status	Date Submitted	Date/Time Received	Date/Time Closed	Case Owner
TEAM Ohio Case	Pending Completion		2/5/2025 10:28 AM		FNT501 LNT501

Referral Details Add Participants Participant Relationships More

Ohio SACWIS Intake ID Intake Status Pending Completion Date/Time Created 02/05/2025 10:28 am

Agency for this referral Athens County Children Services Board *Date/Time Received 02/05/2025 10:28 am

* Method Phone Owner FNT501 LNT501 Change Case Owner

Notes

Intake Category and Type

Intake Category

Status

How do PCSAs determine the lead agency for referrals received through TEAM Ohio?

PCSAs determine the lead agency for referrals received through TEAM Ohio in the same way they determine the lead agency for any other referrals. This information is found in Ohio



Administrative Code Rule [5180:2-36-02](#) PCSA requirements for determining lead agency for screening and assessments/investigations paragraphs (A) and (B):

(A) The lead public children services agency (PCSA) or children services agency (CSA) is to be determined according to the following preferential order:

(1) The PCSA or CSA located in the county in which the alleged child victim/child subject of the report has a residence or legal settlement. A child has the same residence or legal settlement as their parent, legal guardian, or custodian who stands in loco parentis pursuant to section [2151.06](#) of the Revised Code.

(2) The PCSA or CSA located in the county in which the alleged child abuse, neglect, and/or dependency occurred.

(3) The PCSA or CSA located within the county in which a juvenile court has jurisdiction over an active participant of the case.

(4) The PCSA receiving the referral if the PCSA is unable to determine the lead PCSA or CSA within twenty-four hours from receipt of the information.

(B) If the PCSA determines that another PCSA or CSA should be the lead PCSA or CSA before making the screening decision, the PCSA is to make a referral to the other PCSA or CSA upon making that determination.

TEAM Ohio will route a referral to the PCSA in the county where the parent/guardian/custodian resides, based on their address. If that cannot be determined, the system will select the PCSA based on the address of the child subject of the report/alleged child victim. If the PCSA cannot be determined based on the address, the system will route it to the PCSA selected by the mandated reporter in TEAM Ohio when they created the referral.

To make the referral to another county prior to screening as described in paragraph (B), the PCSA may transfer a referral to the other county in TEAM Ohio. It is the responsibility of each PCSA and/or juvenile court to analyze the specific facts of each case to determine the lead agency. It is recommended that PCSAs contact their legal counsel with questions about specific cases.

For more information on TEAM Ohio, follow this link: [SACWIS Knowledge Base - TEAM Ohio](#)